

# ProcureHQ Requirements

There are some requirements you will need to meet before you can use ProcureHQ:

## Access Requirements

- You will need administrator access to your email account
- You will need administrator access to your accounting software

## Email Processing Requirements

- To automatically process invoices you receive, you need an email account. This should be a dedicated email account where you are getting suppliers to send invoices. It is not advised to use a shared email account. The ProcureHQ platform supports Gmail, Outlook.com, Microsoft Exchange, Office 365, IMAP

## Invoice Processing Requirements

- You will need administrator access to your email account
- You will need administrator access to your accounting software

## Hardware Requirements

ProcureHQ is a cloud software and does not need to be installed on any local device or machine. For the best experience, please use a desktop computer with a high speed internet connection.

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